



Training needs Analysis for Saalim shoes- Management

1. What kind of behavioural programs (Ex. Punctuality/Being Rude) are you facing in your department from the following category of people?

- Department Heads
- Supervisors
- Technicians
- Workers

2. What kind of skill problem (Communication/Conflict etc.) are you facing in your department from the following category of people?

- Department Heads
- Supervisors
- Technicians
- Workers

3. List down areas where you feel knowledge levels are weaker (Ex. Quality consciousness/Cost Consciousness) in your department from the following category of people

- Department heads
- Supervisors
- Technicians
- Workers

4. List the pressing problems you are facing from each level of people that needs to be addressed immediately

- Department heads
- Supervisors
- Technicians
- Workers



Training needs self-Analysis – Management

What is your vision towards learning and development?

What changes are you expecting from the following category of people after training?

- Department Heads
- Technicians
- Supervisors
- Workers

What benefits do you perceive by training your employees?

How many man days do you think you can spare for training the following category:

- Department heads
- Technicians
- Supervisors
- Workers

These are some behaviour I need to improve myself in terms of handling

My Superior

My Subordinate

Myself

I need to develop the following skills in handling people? (Ex. Interpersonal skills/Presentation Skills Etc)

I need to develop the following Knowledge in playing my role effectively (Ex. Problem solving/Decision making etc)

I need to immediately learn the following to overcome the pressing problems in my department